



# How to Qualify Only the Best HOA Contractors

Not properly qualifying potential vendors and contractors is one of the most common regrets from Homeowner Association Boards. Because you're busy, we have decided to help you with some great questions to ask future vendors and/or contractors:

## KEY QUESTIONS FOR YOU TO PROPERLY SCREEN YOUR PREFERRED VENDOR RESOURCES:

1. How long have they been in business?
2. Do they have experience and systems specifically for working with HOA's?
3. Do they use a web communication application that tracks and informs homeowners of job status updates and progress?
4. Do they have any history or current lawsuits from other HOA properties?
5. Are they readily available to you when you need them?
6. Do they use a 3<sup>rd</sup> party safety training and accountability company?
7. Are they currently licensed and insured?
8. Is their insurance policy sufficient for the size of your project?
9. Do they have scheduled inspection and maintenance plans?
10. Do they have credible HOA references and testimonials?
11. Do they use only reputable sub-contractors when needed?
12. Do they have a guarantee and stand behind their work?
13. Do they have the resources to begin and complete the project on time?
14. Do they offer options and flexibility for phasing/pricing of your project?
15. Can they assist with HOA financing if needed or required?

